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By-Laws of Portugal Young Professional Network

ARTICLE I

Name

The name of this organisation shall be Portugal Young Professional Network (PT - YPN) of the International Association for Hydro-Environment Engineering and Research (hereinafter referred to as IAHR).

ARTICLE II

Objectives

To foster activities which bring together graduate students, young faculty members from universities and young professional engineers in local firms and organizations interested in sharing knowledge and experiences in the field of hydro-environment engineering and research. Foment close links between researchers and practitioners at the local level and at the same time encouraging connections with the wider IAHR community such as through the IAHR world or regional congresses.

The Portugal YPN will develop some or all of the following activities:

- Research and “state of the art” seminars, discussions or workshops,
- Field trips to visit local hydraulic and environmental engineering projects and infrastructure,
- Group research projects,
- Social networking events to foster closer links between researchers in academia and engineers in practice,
- Group trips to IAHR symposia, workshops and congresses,
- Informal collaborative activities with neighbouring YPNs and other suitable organisations, which may be able to contribute for the development of Young Professional Network, and to increase career opportunities for its members,

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- Fundraising efforts to garner support for member participation in IAHR Congresses and other forums, as well as courses and learning activities linked to Hydraulics professional and research field,
- Twinning with other YPN groups for cultural exchange,
- Provide a link between Hydraulics and Environmental field students and their future professional activities,
- Develop and promote a conscious practice of Hydraulics engineering in young engineers and researchers.

ARTICLE III

Membership

1. Any graduate student, young faculty member or graduate engineer in practice with an interest in the general field of hydro-environment engineering and research, living or working in Portugal, as well as other professional with links to companies and associations in the upper mentioned field, is eligible to become a member of this Young Professional Network, and thus to be recognized as a Young Professional Affiliate of IAHR.
2. Each member shall pay the Young Professional Network treasurer dues of an amount set by the Network. Of the dues collected an amount is payable to the IAHR Secretariat. This amount is set by the IAHR Secretariat, is published on the website and is subject to review by Council on an annual basis.
3. Each member of the Young Professional network will receive the electronic version of the bi-monthly *Journal of Hydraulic Research*, and the quarterly *Journal of Water Engineering and Research (2014)*.
4. Each Member of the Young Professional network shall receive the monthly IAHR NewsFlash World e-zine (and NewsFlash Europe or NewsFlash IberoAmerica depending on address).
5. Young Professional Network may subscribe to, or purchase, any and all IAHR publications at the prices published for IAHR Members.
6. YP Affiliates have access to the Members Area of the IAHR website, are entitled to member rates for registration in Congresses and other IAHR forums, and are cited in the IAHR website Membership Directory.
7. All members of the Network will be listed as Members in the IAHR Membership Directory with a dedicated profile page on the website where technical interests may be listed.
8. YP Affiliates may continue membership of YPN even if they reside elsewhere.

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9. All YP members should guarantee the prestige of their student, professional and research activities, valuing themselves by the quality of their collaboration and unobjectionable conduct, always acting in good faith, with loyalty and impartiality.

ARTICLE IV

Officers

1. Officers of the Young Professional network shall be chosen from amongst the members, provided that their dues are paid at the date of their nomination or election;
2. The officers of the organisation, collectively comprising the Executive Committee, shall consist of a President, a Vice-President, a Secretary, and a Treasurer;
3. All officers shall be elected at the beginning of calendar year for a term of one year;
4. The Executive Committee may choose, among Portugal Young Professional Network's members, to appoint Regional Representatives for a specified region of the country to act as a link between the YPN members and the Executive Committee.
5. Along with the Executive Committee, an Ethics and Disciplinary Council must be elected for the annual tenure, by the YPN members. The Council is responsible for disciplinary measures against all members not complying with article III section 9. If possible, The Ethics and Disciplinary Council must not be solely composed by members of the Executive Committee. The Ethics and Disciplinary Council is formed by two YPN members plus the President as ex officio member.
6. The duties of the President shall be to preside at all regular meetings of the organisation, to preside at all meetings of the Executive Committee, and to serve as ex officio member of all other committees;
7. The Secretary shall maintain minutes of the meetings of the Network and shall be custodian of all its records not specifically assigned to others. He/she shall ensure the correspondence of the Network and Executive Committee and send out notices of the meetings and shall keep a full and correct list of the members and their addresses. The Secretary shall also communicate the list of members to the IAHR Secretariat at the time of remittance of the annual dues, normally at the beginning of each academic year, together with a short report on the activities of the Network for uploading on the IAHR website and for possible inclusion in IAHR media;

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8. The Treasurer shall have charge of the funds of the Network and shall make all required financial reports and such expenditures as may be authorised by the Network's Executive Committee. The Treasurer shall remit the annual Network dues to the IAHR Secretariat, normally before the beginning of each calendar year;
9. If an officer, other than the President, is unable to perform his/her duties, the Executive Committee may appoint a member to serve in his/her seat for the remainder of the term of office. A vacancy in the office of President is filled by the Vice President.

ARTICLE V

Faculty Sponsorship and Liaison with Secretariat

Portugal Young Professional Network is hosted by the Faculty of Engineering, University of Porto, Section of Hydraulics, Water Resources and Environment (FEUP-SHRHA), which shall show to the IAHR Secretariat evidence of faculty, or senior staff sponsorship and/or support in order to ensure continuity of purpose and activities in conformity with the rules and regulations governing the Young Professional Network. This requirement is linked to the relatively rapid change over in Committee members inherent to an YP Network! To this end the committee needs to submit to the Secretariat of the IAHR:

- (a) The agreement of at least one faculty member or senior engineer to serve as Advisor of the Network – it is to be expected that this person would normally be an established IAHR member;
- (b) An announcement of new officers and an updated membership list must be submitted to the IAHR Secretariat annually, at the beginning of each calendar year;
- (c) A description of special programmes and activities for release to IAHR publications must be submitted to the secretariat at least once per year;
- (d) The IAHR Secretariat needs to be kept informed of the faculty/staff sponsor and official contact person for the Young Professional Network (a committee member of the Young Professional network – usually the President). This usually needs to be done after each election.

ARTICLE VI

Committee

1. The Executive Committee shall consist of all the officers. They shall have general supervision of the work of the YP Network and shall perform such other duties, as the Chapter shall determine.
2. There shall be as many committees with as many members as deemed necessary

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by the Executive Committee to carry on the work of the Network. Committee chairpersons are appointed by the YP Network President with the approval of the officers.

Councils

3. The Ethics and Disciplinary Council is responsible for the duties stated in article IV section 5.

YPN Advisors

4. The faculty/staff advisor shall normally be a member of IAHR (either individually or through his/her University or Organisation). This is important in order to ensure that the Advisor can support the YP Network by facilitating links with the parent Association.

ARTICLE VII

Meetings, Procedures and Quorums

1. A minimum of at least one meeting of the entire Network shall normally be held on a 6 months basis. Special meetings of the Network may be held at the call of the President or upon written request of 30% of the membership. Other IAHR members are welcome to attend the meetings of the YP Network if the Executive Committee so desires, but other attendees should be asked to make a financial contribution as an incentive to membership!
2. A quorum at any meeting of the Young Professional Network shall be at least 25% of the members of the Network, if the quorum isn't present the meet shall proceed after 30 minutes past the scheduled time. Without the quorum, no definitive decisions can be made.
3. The meetings can be held in Portuguese, if and only if everyone present is considered to be sufficiently fluent in that language. However, since YPN Portugal is an association which is derived from the international association IAHR, all meetings can be held in English if the any of the persons present isn't a fluent Portuguese speaker.

ARTICLE VIII

Elections

1. The Executive Committee shall appoint the date for the elections of the following tenure, and guarantee that they are performed under a democratic process, where all YPN members are eligible to vote.
2. To guarantee the impartiality of the electoral process, a commission for the elections scrutiny may be created, for counting the votes and validating the electoral process and its results.
3. The YPN tenure is an annual one, therefore the date of each election must respect



such duration for the previous tenure.

4. In order to consider an electoral process as valid at least 25% of YPN members must participate by voting.
5. If the minimum of 25% is not respected, the previous Executive Committee will maintain its functions until new elections are performed. If the minimum of 25% isn't respected in the new elections, the votes' counting will be performed and the results will be decided accordingly.
6. In order for a candidature to be considered as valid, it must be delivered to Executive Committee, at least 15 working days before the date of the elections.

ARTICLE IX


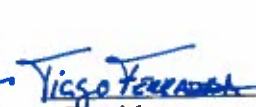


Financial Affairs

1. The fiscal year shall normally coincide with the calendar year;
2. Any bank accounts for the Network shall be created and maintained as deemed necessary by the Executive Committee.

ARTICLE X

Amendments and Limitations

1. The members of the Network shall in all respects be governed by these By-Laws, which are subject to the provisions of the constitution and the By-Laws of the IAHR.
2. Amendments to these By-Laws may be made by a two-thirds affirmative vote of those Young Professional network members present at a special meeting called for the express purpose of changing these By-Laws. Such a meeting must be announced at least ten days in advance. An amendment may be proposed by the Executive Committee or by a member petition to the Secretary. At least 10% of the membership is required for endorsement of such a petition. No less than five members can offer a petition when 10% of the membership is less than five individuals. No amendment that is inconsistent with the by-laws or the constitution of the International Association for Hydro-Environment Engineering and Research shall be submitted to vote.
3. These By-Laws and any amendment hereof shall promptly, after adoption by the YPN, be submitted to the Secretariat of the Association in Madrid.

   
Advisor President Vice President Date

[CBG Dec 2014]